



### Groundwater Withdrawal Monitoring Reporting Form

The purpose of this form is to help you track and document your groundwater withdrawals over a one-year monitoring period in order to determine annual groundwater needs. The information recorded on this form will help you accurately calculate your annual water needs so you can obtain a sufficient amount of groundwater withdrawal rights. Please read your meter on a monthly basis over the year-long monitoring period and at the end of the monitoring period, file the results with the Authority.

**Instructions:** Record your monthly meter readings on the table below and calculate the monthly and annual usage from your well. Find a convenient date within two weeks of submitting your Meter Registration Form and use that date to record your meter reading each month. It is important that you try to use the same date each month to record your meter readings. Monthly usage is determined by calculating the difference between two consecutive monthly meter readings. To calculate the Annual Use from your well, subtract your beginning meter reading from your ending meter reading.

		Meter Serial Number
Month 1 (Beginning)	Meter Reading :	
	Date :	
Month 2	Meter Reading :	
	Date :	
Month 3	Meter Reading :	
	Date :	
Month 4	Meter Reading :	
	Date :	
Month 5	Meter Reading :	
	Date :	
Month 6	Meter Reading :	
	Date :	
Month 7	Meter Reading :	
	Date :	
Month 8	Meter Reading :	
	Date :	
Month 9	Meter Reading :	
	Date :	
Month 10	Meter Reading :	
	Date :	
Month 11	Meter Reading :	
	Date :	
Month 12	Meter Reading :	
	Date :	
End of Month 12 (Ending)	Meter Reading :	
	Date :	
	Annual Usage:	

**Return Completed Form To:**

Edwards Aquifer Authority  
 Attn: Compliance Program  
 900 E. Quincy.  
 San Antonio, TX 78215

Or, you can FAX to:  
 Attn: Compliance Program  
 At FAX #: 210-222-9869

\* If your meter readings are in gallons, you can convert gallons to acre-feet by dividing the amount of gallons by 325,851.

Signature : \_\_\_\_\_